HELPWCH I WNEUD CYMRU'N WLAD MASNACH DEG

HELP MAKE WALES A FAIR TRADE COUNTRY

Fairtrade Schools

Becoming a Fair Trade school is about much more than just getting a badge. The campaign can make a real difference to producers in developing countries. If a school meets all the criteria below they will be awarded a certificate by the Wales Fair Trade Forum in recognition of the effort they are making to promote and develop Fair Trade.

It's not as difficult as it might first look! Have a look at the *Action Plan to becoming a Fair Trade School* and then pick out the easiest bits to start with. And if you get stuck or need some further help, get in touch with the Wales Fair Trade Forum at www.fairtradewales.com.

Good Luck!

Mark

Mark Richardson
Wales Fair Trade Forum

The Criteria

Set up a Fairtrade School Steering Group
N.B. This is a task that can be taken on by the School Council.
The group must:

- be made up of at least 50% pupils/ students with young people being given as much responsibility as possible for planning, decision-making, organising events and correspondence
- meet at least once a term
- have one named staff member and one named pupil as contacts for the duration of the application process
- involve a mixture of students/pupils, teaching staff, catering staff. The group could also involve governors, parents, local Fairtrade reps and others
- be the driving force to achieve and maintain Fairtrade School status
- be responsible for putting together the Fairtrade Schools policy

Write & adopt a whole school Fairtrade policy
The policy must:

- be included in the School Development Plan
- be approved by the Governors/School Board, School Council and all other school bodies for a discussion
- commit to promoting, selling and using as many Fairtrade products as possible, including food and drinks, sports balls and clothing.
- include a commitment to continue doing more to promote Fairtrade after the school has become a Fairtrade school

Commit to selling, promoting and using Fairtrade products
To achieve this you must:

- Sell in all possible outlets
- Provide and use at all events
- Use in the staff room and common rooms
- Plan to increase products available year on year
- Monitor sales and record progress in terms of the range and value of Fairtrade products sold, on an annual basis
- Plan to increase the FT products available year on year
- Encourage other local outlets to provide Fairtrade products

Ensure the whole school learns about Fairtrade issues, using curriculum based lessons and wider learning activities
This must include

- lessons in at least 3 of curriculum areas
- lessons in at least 2 year groups

Commit to promoting and taking action for Fairtrade in school and in the wider community
This must include at least

- Three whole school activities or initiatives, one per term, including one during Fairtrade Fortnight
  N.B. These do not need to be huge! It might be a Fairtrade stall at a summer fair, a Fairtrade sock throwing contest during sports day, a Fairtrade wine tasting at parent's evening etc.
- One action to take the issues into the wider community
- Other appropriate learning experiences possibly including school enterprise groups, assemblies, displays, school plays, school newsletter or website etc.

What next?
When you have achieved Fairtrade School Status for your school, have a party, write to the newspapers – all that fun stuff. But it doesn't end here! Remember your Fairtrade policy commits you to continue to expand your Fairtrade activities. In order to have your hard earned Fairtrade School status renewed each year, you have to show you are continuing and deepening your activities.

To get renewal, you need to do at least three new things per year:

- one within the school
- one to do with the wider community
- one to do with wider global issues.

Y Meini Prawf

Sefydlu Grwp Llywio Masnach Deg yn yr Ysgol
Rhaid i'r grwp:

- gynnwys o leiaf 50% disgyblion/myfyrwyr gyda phobl ifanc yn derbyn cymaint o gyfrifoldeb â phosibl dros gynllunio, gwneud penderfyniadau, trefnu digwyddiadau a gohebiaeth
- gyfarfod o leiaf unwaith y tymor
- fod ag un aelod o staff wedi ei enwi ac un disgybl wedi ei enwi fel cyswllt yn ystod y broses o wneud cais
- gynnwys cymysgedd o fyfyrwyr/disgyblion, staff dysgu, staff arlwyo. Gall y grwp gynnwys hefyd lywodraethwyr, rhieni, cynrychiolwyr Masnach Deg lleol ac eraill
- weithredu fel y grym i sicrhau a chynnal statws Ysgol Masnach Deg
- fod yn gyfrifol am lunio polisi Ysgol Masnach Deg

Ysgrifennu a mabwysiadu polisi Masnach Deg ysgol gyfan
Rhaid i'r polisi:

- gael ei gynnwys yng nghynllun datblygu'r ysgol
- gael ei gymeradwyo gan y Llywodraethwyr/Bwrdd yr Ysgol, Cyngor Disgyblion a phob corff ysgol arall ar gyfer trafodaeth
- ymrwymo i hyrwyddo, gwerthu a defnyddio cymaint o gynnyrch Masnach Deg â phosibl
- gynnwys ymrwymiad i barhau i wneud mwy i hyrwyddo Masnach Deg wedi i'r ysgol ddod yn ysgol Masnach Deg

Ymrwymo i werthu, hyrwyddo a defnyddio cynnyrch Masnach Deg
I sicrhau hyn rhaid i chi:

- werthu ym mhob man gwerthu posibl
- ei ddarparu a'i ddefnyddio ym mhob digwyddiad
- ei ddefnyddio yn ystafell y staff ac ystafelloedd cyffredin
- gynllunio i gynyddu'r cynnyrch sydd ar gael flwyddyn ar ôl blwyddyn
- fonitro gwerthiannau a chofnodi cynnydd yn nhermau ystod a gwerth y cynnyrch Masnach Deg a werthir, yn flynyddol
- gynllunio i gynyddu'r cynnyrch Masnach Deg sydd ar gael flwyddyn ar ôl blwyddyn
- annog mannau gwerthu lleol eraill i ddarparu cynnyrch Masnach Deg

Sicrhau bod yr ysgol gyfan yn dysgu am faterion yn ymwneud â Masnach Deg, drwy ddefnyddio gwersi yn seiliedig ar y cwricwlwm a gweithgareddau dysgu ehangach

Rhaid i hyn gynnwys

- gwersi mewn o leiaf 3 o'r meysydd cwricwlwm
- gwersi mewn o leiaf 2 grwp blwyddyn

Ymrwymo i hyrwyddo a gweithredu dros Fasnach Deg yn yr ysgol ac yn y gymuned ehangach

Rhaid i hyn gynnwys o leiaf

- tri gweithgaredd neu fenter ysgol gyfan, un fesul tymor, yn cynnwys un yn ystod Pythefnos Masnach Deg
- un weithred i fynd â'r materion i'r gymuned ehangach
- profiadau dysgu priodol eraill yn cynnwys o bosibl grwpiau mentrau ysgolion, cyfarfodydd boreol, arddangosfeydd, dramâu ysgol, cylchlythyr ysgol neu wefan ayyb.

Be' nesaf?

Wedi i chi sicrhau Statws Ysgol Masnach Deg i'ch ysgol chi, cofiwch gynnal parti, ysgrifennwch i'r papurau newydd – mwynhewch eich hunain. Ond nid yw'n dod i ben yma! Cofiwch fod eich polisi Masnach Deg yn eich ymrwymo i barhau i ehangu eich gweithgareddau Masnach Deg. Er mwyn i'ch statws Ysgol Masnach Deg gael ei adnewyddu bob blwyddyn, rhaid i chi ddangos eich bod yn parhau gyda'ch gweithgareddau ac yn eu hymestyn.

I sicrhau'r adnewyddiad, bydd angen i chi wneud o leiaf tri pheth newydd bob blwyddyn:

- un o fewn yr ysgol
- un yn ymwneud â'r gymuned ehangach
- un yn ymwneud â materion byd-eang ehangach.